

Dear Parent/Carer,

ANNUAL SCHOOL SPORTS DAY 2017
Monday 12th June 2017
ENGLISH INSTITUTE OF SPORT (EIS), SHEFFIELD
(Coleridge Rd, Sheffield S9 5DA)

We have again hired the above venue for our Annual Sports Day. It offers excellent indoor facilities for athletes and spectators alike, and even if the weather does its worst on the day we will not be affected. **BECAUSE THIS EVENT REQUIRES A LOT OF ORGANISATION AND TAKES PLACE DURING NORMAL SCHOOL HOURS WE WILL TRANSPORT ALL THE CHILDREN TO AND FROM THE VENUE BY COACH.** We are asking for a donation of £3.00 per child to cover the cost of their transport which is payable online via Parent Pay.

Reception, Year 1 and Year 2 will compete during the morning. They will leave here at 9.00am, and we will bring them all back to school at 11.30am, arriving back in time for lunch **and to have the afternoon in school as normal.**

The Junior Classes (Y3/4/5/6) will set off from here at approximately 12.15pm **after their normal morning classes** and an early lunch. They will leave the venue at 3pm, arriving back at school at approximately 3.45pm. All children will have to return to school on the coaching provided, and cannot be taken from EIS by Parents who have used their own transport to attend the event, therefore children will be collected from School at approximately 3.45pm when the coaches arrive back at School.

If you want to come along and you have children competing in both sessions you are welcome to bring a packed lunch and stay during the change-over period. Your younger child(ren) will be cared for in school until you return.

Parents who have expressed an interest to have a coach seat for the event will be sent a letter home shortly with details of the costings involved, as the Parents coach is still being organised and will be a separate coach to the children's.

We must have your written permission for your child(ren) to attend. Please complete and return the slip below along with your payment **by Friday 7th April 2017.**

Yours sincerely,
Lee Spencer
Head Teacher

ANNUAL SCHOOL SPORTS DAY – Monday 12th June 2017

Name(s) of child(ren)	Class
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I give/do not give* my permission for the above child(ren) to take part, and have made payment on Parent Pay of £3.00 each for their transport to and from the event.

(*Delete as appropriate)

Signed (parent/carer)